



Dear Community Member:

We would like to invite your organization to support Old Home Day in 2012. This is a great opportunity for your organization to promote itself to the community, as well as to raise funds. To provide variety and help support your fundraising, there will only be one seller of each food type. *Please note : there may be similar non-food vendors.* We welcome new food ideas and products; if you are considering being a new vendor please feel free to contact us to discuss options.

## Old Home Days Glorious Celebration Dates: July 12, 13, 14, 2012

Thursday: 6 PM - 10 PM

Friday: 6 PM - 11 PM

Saturday: 10 AM - 11 PM (The parade ends at approximately 1 PM)

Booth Type	Cost	
Food Vendor	\$600	
Product Service	\$300	
Non-Profit Food Vendor	\$300	First Year \$100
Non-profit product/service	\$0	
Church Food Vendor	\$100	
Electricity 115 Volt	\$50	Usage for the weekend
Electricity 220 volt	\$100	Usage for the weekend

### ***All vendors must also submit:***

- 1) Contract
- 2) Proof of insurance

This fee includes once site and you may purchase more than one site. If your booth requires special electrical service, it is the group's responsibility to organize with and a pay the grounds electrician.

Your organization shall provide its own tent, table(s), and chair(s).

Please remit the enclosed contract, payment and your insurance certificate **prior to June 14, 2012** ([pjioslyn@sbcglobal.net](mailto:pjoslyn@sbcglobal.net) and/or East Hampton Old Home Days, c/o Pam Joslyn, 2 Hale Rd, East Hampton, CT 06424) Failure to meet this deadline may result in losing your space. We operate on a space- available basis.

Booths must be set up no later than Thursday afternoon and ready for the food inspection by 4:00 p.m. Please direct all questions regarding the food inspections and requirements to Chatham Health [www.chathamhealth.org](http://www.chathamhealth.org) (860) 365-0884.

Sincerely,  
Pam Joslyn, Booth Committee Chair  
[pjioslyn@sbcglobal.net](mailto:pjoslyn@sbcglobal.net) or (860) 817-8236

# 34th Annual East Hampton Old Home Days

## 2012 Booth Contract

Old Home Day 2012 Booth Contract : Page 1



1. Only the item(s) contracted for may be sold. No other items may be sold at any time at your booth.
2. Only the Old Home Day Association (OHDA) will sell soft drinks and water unless the seller has approval from OHDA. All booths are working in conjunction with the Association and are under their supervision.

3. All payments are non refundable.

4. Submit a copy of your liability insurance (as applicable) with your signed contract (page 2) along with your check made out to "East Hampton Old Home Days Association" **no later than June 14, 2012**. Failure to do so will void your contract with the OHDA.

5. Per order of the Fire Marshall, all propane gas tanks and hoses must be properly secured and inspected. All booths must have a properly working and inspected fire extinguisher. Open grills should be located in open-air space. Any questions of this nature should be directed to the East Hampton Fire Marshall.

6. By request, each booth has one (1) 120 volt service, 20 amp plug, and must be equipped with a Ground Fault Protector. *Any booth requiring special electrical hookups will have to contract with the site electrician. The OHDA will not be responsible for the cost to properly hook up a booth. There is a usage fee for electricity.*

**7. If your booth requires electricity it should be in place by 2:00 p.m. on Thursday, July 12, 2012.** Failure to meet this deadline may be the result of no electricity for your booth, or an extra charge to supply you with electricity

Note: Any vendor observed selling or giving any items not contracted with the OHDA would be asked to leave the grounds immediately. The OHDA reserves the right to inspect your booth at any time during the 3-day activities and at any time we receive legitimate complaints.

No pets are allowed on the grounds.

The address for the Old Home Day celebration is 7 Summit Street.

The Old Home Day Association hopes that all the vendors have a very successful operation during the "Glorious Celebration" for 2012.

# 34nd Annual East Hampton Old Home Days

Old Home Day 2012 Food Booth Contract : Page 2

## 2012 Booth Contract

Submittal of this contract implies your agreement with page (1) of (2) of this contract.

Name of Vendor: \_\_\_\_\_

Address: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Tax number: \_\_\_\_\_

Our booth will require electricity :  115  220

Item selling: \_\_\_\_\_

Contact phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact name: \_\_\_\_\_

Signature (electronic is acceptable):  
\_\_\_\_\_

Please mail the following:

- \* **Your completed form** (electronic acceptable)
- \* **Copy of your liability insurance** (electronic acceptable)
- \* **Check payable to "East Hampton Old Home Days Association"**

No later than June 14, 2012

**Mail to:**

East Hampton Old Home Day Association  
c/o Pam Joslyn  
2 Hale Road  
East Hampton, CT 06424-1403

